



## STAFF ATTORNEY, HOUSING ADVOCACY AND EVICTION DEFENSE

ALRP seeks a Staff Attorney to join our growing HIV/AIDS Housing Advocacy Project. The Staff Attorney will provide direct services to people living with HIV/AIDS in a variety of legal issues related to housing, with a primary focus on eviction defense litigation. This is an exciting opportunity to be a part of San Francisco's groundbreaking "right-to-counsel" initiative, which guarantees that every tenant facing eviction has access to full-scope legal representation. We are looking for a highly motivated individual interested in working in a cooperative, flexible office, committed to social justice. Depending on your experience, the starting salary is \$100,000. We offer good benefits and flexible work hours. People of color, women, and those with disabilities, including HIV, are encouraged to apply.

Responsibilities: Provide counseling and direct, full-scope legal services to people with HIV/AIDS in matters related to housing, including:

- Conducting client intake interviews, giving information and advice, and making referrals.
- Engaging in all stages of unlawful detainer litigation, including: preparing first responses, investigation and discovery, motion work, stipulation compliance, litigation strategy, and full-scope representation at trial.
- Negotiating settlement agreements in unlawful detainer cases, with an emphasis on assisting clients in maintaining their housing.
- Assisting clients with administrative hearings at the San Francisco Rent Board and other agencies.
- Advocating on behalf of clients to secure reasonable accommodations, enforce habitability standards, challenge illegal rent increases, and support basic tenancy rights.
- Maintaining accurate computerized client files and preparing reports.
- Conducting community presentations and trainings on legal issues relevant to ALRP's client population, and attending community events to increase organization visibility.
- Assisting in developing culturally sensitive trainings and materials for Panel Attorneys.
- Identifying and establishing ties with other agencies that serve people with HIV/AIDS.
- General office duties, Panel Attorney relations, recruitment of attorneys, supervision of law clerks.

Qualifications:

- Active membership in good standing with the State Bar of California.
- Experience working with vulnerable populations including people with mental health disabilities, people living with HIV/AIDS, people of color, low-income individuals or families, people with substance use disorders, people with a history of homelessness or incarceration, and people in the LGBTQIA+ community.
- Commitment to public service and social justice; positive attitude; cooperative approach to lawyering.
- Experience in litigation, negotiation, and mediation.
- Strong public speaking and writing skills.
- Robust organizational skills and ability to work under tight deadlines.
- Bilingual or proficient Spanish a plus.

Please submit your resume and cover letter to our Director of Housing and Litigation, Jeffrey Dulgar, [jeff@alrp.org](mailto:jeff@alrp.org)